

GDPR DATA SUBJECT CONSENT PROCEDURE

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Final

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1. SCOPE

The consent of the data subject is one of the conditions for the processing of his or her personal data and is within the scope of this procedure. EastTec UK Ltd needs to obtain consent when no other lawful basis applies.

Consent of the data subject is defined by the GDPR as “any freely given, specific, informed and unambiguous indication of the data subject's wishes by which he or she, by a statement or by a clear affirmative action, signifies agreement to the processing of personal data relating to him or her”.

Explicit consent is required for the processing of sensitive personal data. Specific conditions apply to the validity of consent given by children in relation to information society services, with requirements to obtain and verify parental consent below certain age limits.

2. RESPONSIBILITIES

As a data controller, EastTec UK Ltd is responsible under the GDPR for obtaining consent from the data subject under advisement from Data Protection Officer.

3. CONSENT PROCEDURE

EastTec UK Ltd:

- provides a clear privacy notice wherever personal data is collected to ensure that consent is informed and that the data subject is informed of their rights in relation to their personal data.
- demonstrates data subject(s) consent to the processing of his or her personal data or explicit consent for sensitive personal data.
- demonstrates data subject(s) consent to the processing of his or her personal data for one or more specific purposes
- demonstrates data subject(s) consent is clearly distinguishable from any other matter relating to the data subject (if recorded in paper / electronic file format use, or email then attach the email to the form).
- demonstrates data subject(s) consent is intelligible and accessible using clear and plain language.
- demonstrates data subject(s) are informed of their right to withdraw consent before giving consent.
- demonstrates processing of data is limited to that stated in the contract, bound by the explicit consent given by the data subject.